

Adopted FY20 Budget				PROJECTED FY19 CLOSEOUT		
	GENERAL FUND (UNRESTRICTED)	LITIGATION (RESTRICTED)	TOTAL	GENERAL (UNRESTRICTED)	LITIGATION (RESTRICTED)	TOTAL
<b>Beginning Fund Balances</b>				<b>ENDING FUND BALANCES</b>		
Operating Account	-\$3,141		\$489	-\$3,141		-\$3,141
Harford CD	\$263,542		\$262,801	\$263,542		\$263,542
Howard CD	\$126,424		\$126,402	\$126,424		\$126,424
Money Market	\$293,975		\$293,637	\$293,975		\$293,975
Litigation Account		\$11,826	\$11,826		\$11,826	\$11,826
<b>Revenues</b>				<b>TOTAL REVENUES</b>		
Development Rights Fee	\$380,030		\$380,030	\$368,962		\$368,962
Interest	\$2,000		\$2,000	\$3,679		\$3,679
Misc. Income						
Grant Revenue						
Tome School						
<b>REVENUE TOTAL</b>				<b>\$372,641</b>		<b>\$372,641</b>
<b>Projected Cash Position</b>	<b>\$1,062,830</b>	<b>\$11,826</b>	<b>\$1,077,185</b>			
<b>Expenditures</b>						
<b>Office Supplies and Equipment</b>	<b>\$4,500</b>	<b>\$0</b>	<b>\$4,500</b>	<b>\$3,180</b>		<b>\$3,180</b>
Supplies	\$1,100		\$1,100	\$946		\$946
Copier Rental	\$2,400		\$2,400	\$2,234		\$2,234
Equipment	\$1,000		\$1,000	\$0		\$0
Salaries and related expenses	\$79,926		\$79,676	\$64,738		\$64,738
Base Salary	\$55,476		\$55,476	\$46,486		\$46,486
Bonus	\$1,000		\$1,000	\$0		\$0
Payroll Taxes	\$16,750		\$16,500	\$14,825		\$14,825
Benefit Package	\$6,000		\$6,000	\$2,750		\$2,750
PNC Payroll fees	\$700		\$700	\$677		\$677
Expenses	\$0		\$0	\$0		\$0
Professional Services	\$153,150	\$10,790	\$163,940	\$110,658	\$36,836	\$147,493
Management fees	\$90,000		\$90,000	\$64,379		\$64,379
Accounting Fees	\$17,650		\$17,650	\$16,900		\$16,900
Legal fees	\$10,000	\$10,790	\$20,790	\$10,710	\$36,836	\$47,546
Professional-Other	\$30,000		\$30,000	\$15,270		\$15,270
Environmental fees	\$5,000		\$5,000	\$3,398		\$3,398
IT consulting fees	\$500		\$500	\$0		\$0
Property Maintenance	\$98,798		\$98,798	\$50,305		\$50,305
General	\$6,700		\$6,700	\$2,507		\$2,507
Mowing	\$21,000		\$21,000	\$16,800		\$16,800
Security	\$648		\$648	\$648		\$648
Environmental Monitoring	\$30,450		\$30,450	\$22,100		\$22,100
Permits	\$1,000		\$1,000	\$1,000		\$1,000
O&M Inspection	\$2,250		\$2,250	\$2,250		\$2,250
Tome Building Repairs	\$1,000		\$1,000	\$0		\$0
Railroad Embankment Repairs	\$35,000		\$35,000	\$5,000		\$5,000
Landfill Repairs	\$750		\$750	\$0		\$0
Utilities	\$5,740		\$5,740	\$6,253		\$6,253
Web Services	\$600		\$600	\$1,264		\$1,264
Telephone	\$1,140		\$1,140	\$1,083		\$1,083
Electric	\$4,000		\$4,000	\$3,906		\$3,906
Travel Expenses	\$7,500		\$7,500	\$5,055		\$4,768
Operating Expenses	\$18,972	\$36	\$19,008	\$16,699	\$36	\$16,735
Advertising	\$2,000		\$2,000	\$2,000		\$2,000
Due and Subscriptions	\$340		\$340	\$315		\$315
Insurance	\$7,830		\$7,830	\$7,490		\$7,490
Office Improvements	\$500		\$500	\$0		\$0
Interest Paid	\$0		\$0	\$0		\$0
Miscellaneous	\$1,000		\$1,000	\$1,579		\$1,579
License/Permits	\$0		\$0	\$0		\$0
Meetings	\$2,000		\$2,000	\$2,058		\$2,058
Postage/Delivery	\$350		\$350	\$176		\$176
Service Charge	\$72	\$36	\$108	\$92	\$36	\$128
Staff Development	\$3,880		\$3,880	\$2,789		\$2,789
Printing	\$1,000		\$1,000	\$200		\$200
<b>Budget/Actual Contingency</b>	<b>\$10,000</b>		<b>\$10,000</b>			
<b>Restricted Litigation Funding</b>						
<b>Reconciliation Discrepancy</b>						
<b>Total Expenditures</b>	<b>\$378,586</b>	<b>\$10,826</b>	<b>\$389,162</b>	<b>\$256,887</b>	<b>\$36,872</b>	<b>\$293,758</b>
<b>YEAR END FUND POSITION</b>	<b>\$684,244</b>	<b>\$1,000</b>	<b>\$688,023</b>	<b>\$680,800</b>	<b>\$11,826</b>	<b>\$692,626</b>

average past 3FY  
Monthly cost \$200  
average past 3FY

Revised contract  
potential bonus after performance evaluation  
employer and employee taxes  
monthly health benefit of \$250; \$3000 SEP IRA contribution  
cost of \$52 per month for PNC payroll processing/ efile ; plus efile of  
yearly W2 and 1099

Current contract at \$7500 per month  
costs for audit preparation (\$8950) and bookkeeping services \$700/month,  
with additional \$300 for added audit hours  
anticipate service from D.Rawie;  
litigation funds are the balance remaining which is expected to be insufficient for  
FY20 needs  
\$1000 for GIS portal; \$27000 for Weston and GTA ESCA support  
potential costs for 5 year review and creation of EAP per MDE request  
placeholder for potential needs

anticipated costs for fence repair (\$5,000) + \$1,700 for spraying at landfills  
5 mowings per year @ \$4,200 per mowing  
town security contract @ \$182 per quarter  
confirmed costs for monitoring in FY20; add \$2000 for updating monitoring plans  
yearly renewal of rubble discharge permit  
2 inspections per year @ \$1,125 per inspection  
placeholder for necessary closure of breaches  
MDE report repairs: clearing of culvert <\$5000; culvert repair <\$30000  
expected repairs for 2 inspections

website (\$300/year); microsoft 365 (\$100/year); dropbox (9.99/month)  
monthly telephone and tax services (\$95/month)  
projected costs per historical data  
Oct IEDC Course \$1000 (\$250 flight, \$450 hotel, \$200 meals; \$100 parking);  
Nov NDC Course VA \$2050 (\$1300 hotel, \$250 parking; \$500 meals);  
Nov NDC Course LA \$1950 (\$450 flight, \$1000 hotel, \$500 meals); April CECD Exam  
in DC (\$850 hotel, \$175 parking, \$200 meals); 2200 miles @ .58 mileage rate=  
\$1276 (travel to DC, NDC and USN); travel to Baltimore (MDE); travel to BWI,  
monthly local travel

potential costs for advertising in Town/County events  
county chamber membership (\$280), monthly whig (4.99)  
yearly cost of commercial insurance (\$4348) and directors liability  
insurance (\$8475)  
potential improvements to office  
potential purchases for retiring members/staff  
average past 3FY  
expected postage needs due to litigation preparation and  
counsel documentation requests  
\$176  
PNC service charges \$9/month  
Oct IEDC Course (\$640); Nov NDC Courses (2@1250); CECD exam in April  
anticipated needs for USN discussions and development planning